



Checklists to Partners of the PARTNERSHIP FOR TB CARE AND CONTROL IN INDIA

Dear members,

Greetings from the Secretariat!

We are sending you these checklists¹ which are intended for use in improving the efficiency and effectiveness of the partnership. The checklists are designed to help the partnership track the progression of our work, facilitate discussion among partners, and identify areas for improvement.

1. Partnership Attributes Checklist

The purpose of the PARTNERSHIP ATTRIBUTES checklist is to informally evaluate the partnership's function and structure. The checklist will help determine the partners' perceptions about the presence and adequacy of characteristics such as leadership, decision making power and resources. Respondents are asked to indicate: 1) to what extent they agree with the statements on the checklist, and 2) how satisfied they are with the structure and function of the partnership.

2. Organizational Capacity Checklist is divided into two sections.

YOUR ORGANIZATION'S CAPACITY asks partners to assess how their individual organization's abilities have changed as a result of participating in the partnership. CAPACITY BETWEEN PARTNER ORGANIZATIONS asks respondents about the impact of the partnership on capacity across organizations. Respondents are asked to indicate the extent to which they agree with the statements on the checklist.

3. Intermediate Outcomes Checklist.

The INTERMEDIATE OUTCOMES checklist informally evaluates what has happened as a result of the partnership. The checklist acknowledges that change can occur on multiple levels. It is divided into three sections, organizational, partnership, and community.

The ORGANIZATIONAL LEVEL focuses on outcomes for each organizational partner that resulted from working together.

The PARTNERSHIP LEVEL deals with how the partnership has changed over time.

The COMMUNITY LEVEL addresses how the partnership's work has affected the larger community around Tuberculosis care and control.

We request you all to kindly take a few moments to fill in the checklists as this is an important tool in preparing our next steps for discussions on the National consultative meeting in February 2nd and 3rd 2012.

Please return them to the Secretariat dlaloo@theunion.org / mkaur@theunion.org , latest by the 20th January 2012 to enable us to prepare an agenda that will be fruitful for all concerned.

¹ Developed by the *Diabetes Initiative*, a national program of the Robert Wood Johnson Foundation® www.diabetesinitiative.org. Copyright © 2008 Washington University in St. Louis School of Medicine

I. Partnership Attributes

Partnership Function					
Management		Strongly agree	Agree	Disagree	Strongly disagree
Secretariat has.....		(Check one answer for each numbered item)			
1	Clear and open communication among partners				
2	Clearly defined methods of communication about the partnership i.e. newsletter, social network, website, group email				
3	Staff that coordinate and facilitate communication among partners during partnership meetings/workshops				
4	Staff that coordinate and facilitate communication among the partners between meetings				
5	Staff that coordinate the implementation of project activities				
6	An orientation for new partners as they join the partnership				
7	Well coordinated activities and meetings				
8	Information and materials necessary to make timely decisions				
9	An environment that fosters respect, trust, inclusiveness and openness.				
10	An environment where differences of opinion can be voiced				
11	Are you satisfied with the management of your partnership? (Please circle one)				
	YES	Somewhat			NO

Leadership		Strongly agree	Agree	Disagree	Strongly disagree
Steering Committee has.....		(Check one answer for each numbered item)			
1	Clear and open communication with partners				
2	Clearly defined methods of communication about the partnership with external stakeholders				
3	Coordinated and facilitated communication among partners during partnership meetings				

4	Coordinated and facilitated communication among the partners between meetings				
5	An approval for new partners as they join the partnership				
6	Well coordinated activities and meetings				
7	Information and materials necessary to make timely decisions				
8	An environment that fosters respect, trust, inclusiveness and openness.				
9	An environment where differences of opinion can be voiced				
10	Are you satisfied with the leadership of your partnership? (Please circle one)				
	YES	Somewhat			NO

Collaboration		Strongly agree	Agree	Disagree	Strongly disagree
Are the processes in place...		(Check one answer for each numbered item)			
1	To establish common goals and objectives that are supported by all the partners				
2	To support the implementation of the goals and objectives of the partnership				
3	That allow all partners to participate and influence decision-making equally				
4	That allow partners to frequently discuss <i>how</i> they are working together				
5	Are you satisfied with the processes that support collaboration among members in your partnership? (Please circle one)				
	YES	Somewhat			NO

Synergy		Strongly agree	Agree	Disagree	Strongly disagree
By working together the partners are able to (Check one answer for each numbered item)					
1	Identify new or creative ways to solve community health problems better than any of them could working alone				
2	Carry out comprehensive activities that connect multiple services, programs or systems better than any of them could working alone				
3	Respond to the needs of their community better than any of them could working alone				
4	Are you satisfied with the way people/ organizations work together in your partnership? (Please circle one)				
	YES	Somewhat			NO

Partnership Infrastructure					
Leadership		Strongly agree	Agree	Disagree	Strongly disagree
Steering Committee is..... (Check one answer for each numbered item)					
1	Formal with defined roles and responsibilities.				
2	Shared among the partners				
3	Structured in a way that allows an easy transfer when leadership changes				
4	Are you satisfied with the leadership structure of the partnership? (Please circle one)				
	YES	Somewhat			NO

Resources		Strongly agree	Agree	Disagree	Strongly disagree
The Partnership has ...(Check one answer for each numbered item)					
1	Tangible (e.g., funding) as well as intangible (e.g., expertise) resources for its work				
2	A structure that allows the partnership to receive resources				
3	Resources (e.g., space, materials, expertise, funds) for the partnership that come from multiple sources.				
4	Resources that all partners are able to use				
5	Are you satisfied with the level and types of resources available for the work of the partnership? (Please circle one)				
	YES	Somewhat			NO

II. Organizational Capacity

Your Organization's Capacity					
		Strongly agree	Agree	Disagree	Strongly disagree
Participation in the partnership has.....		(Check one answer for each numbered item)			
1	Been a benefit to <i>your organization</i> .				
2	Been a benefit to <i>your organization</i> that outweighs the costs (e.g., time).				
3	Enhanced <i>your organization's</i> ability to fulfil its goals and objectives.				
4	Increased the capacity and/or professional skills of <i>your organization's staff</i> .				
5	Helped <i>your organization</i> acquire knowledge about services, programs or people in the community.				
6	Encouraged <i>your organization</i> to ask the people you serve for input regarding programs and services (e.g., planning, implementing and/or evaluating them).				
7	Improved <i>your organization's</i> capacity and/or skills to meet the needs of the people you serve.				
8	Increased the number of <i>referrals</i> from your partners to <i>your organization</i> .				
9	Increased the <i>overall</i> use of <i>your organization's</i> services.				
10	Increased <i>your organization's</i> access to resources.				

Capacity Between Partner Organizations					
		Strongly agree	Agree	Disagree	Strongly disagree
Working with partner organizations has...		(Check one answer for each numbered item)			
1	Increased the partner agencies' feelings of connectedness to the community they serve.				
2	Resulted in a common vision for the partnership and strategic plan for achieving it.				
3	Helped shift the sense of accountability for results from individual agencies to				

	the partnership as a whole.				
4	Increased the <i>number of</i> referrals back and forth among partner agencies.				
5	Resulted in a formalized system of referrals among partnering agencies.				
6	Increased the amount of information or resources (e.g., staff, space, expertise) shared among partnering agencies.				

III. Intermediate Level Outcomes

Organizational Level Outcomes					
		Yes	Somewhat	No	Don't know
As a result of the partnership's work, have the organizations in the partnership (yours and the others)... (Check one answer for each numbered item)					
1	Created a better trained workforce (staff and volunteers)?				
2	Experienced greater administrative support for partnership program(s)?				
3	Increased capacity for outreach?				
4	Improved support to strengthen the national TB program?				
5	Increased access to services?				
6	Increased practitioners' referrals to support services such as sputum test, DOTs provision, etc?				
7	Increased awareness and demand for your organization's expertise?				

Partnership Level Outcomes					
		Yes	Somewhat	No	Don't know
As a result of working together, is there . . . (Check one answer for each numbered item)					
1	Increased trust among partners?				
2	Improved coordination among partners?				
3	Reduced duplication of effort or service?				
4	Improved conflict resolution among partners?				
5	A better understanding of partner's roles?				
6	Improved ability to identify and address barriers to working together?				

7	A better understanding of what partners need from their participation?				
8	Increased involvement of partners in the partnership?				
9	Increased collaboration on spin-off projects?				
10	Increased likelihood of partnership sustainability when project specific funding ends?				
11	A level playing field among partners to interact more as equals within partnership?				

Community Level Outcomes					
		Yes	Somewhat	No	Don't know
As a result of the partnership's focus (e.g., Tuberculosis), does the community that the partnership serves have ... (Check one answer for each numbered item)					
1	More information, programs, and services that address Tuberculosis?				
2	Better <i>access</i> to information, services and programs that help community manage Tuberculosis?				
3	Increased awareness of Tuberculosis				
4	Increased involvement in ACSM services and programs that address TB?				
5	More local or state level policies that support TB care and control?				

Thanking you for your time

